

THE TEXAS ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS



Concurrent Session Proposal Form

SUMMER WORKSHOP 2010 • June 9 – 11, 2010 Austin Convention Center • 500 East Cesar Chavez Street

Please complete submit this form by February 15, 2010 to TASSP
Fax: 512-442-3343 or complete the form online at www.tassp.org

To be considered, entire form must be completed.

LEAD PRESENTER INFORMATION:

Lead Presenter Name: _____ TASSP Member? Yes No

Job Title: _____

How You Would Like Your Name Printed In the Program: _____

School/Organization/Company Name: _____

Address: _____

City, State, Zip: _____ Phone: _____

Fax: _____ E-Mail: _____

School District (if applicable): _____

Personal E-Mail: _____ Personal Phone: _____

COMPANY INFORMATION (if applicable)

YES! I have secured exhibit space

NOTE: If you represent a company, consulting firm (private and/or corporate) and/or have a marketable product/service, you MUST secure exhibit space prior to accepting an invitation to present at the TASSP Summer Workshop. Breakout sessions are intended for professional development. Marketing of products must be conducted in the contracted exhibit space. For information about exhibit space contact Alejandro Arguello at (512) 443-2100 ex 230.

CO-PRESENTER INFORMATION: (up to two additional presenters will be printed in the program)

Co-Presenter 1 Name: _____ TASSP Member? Yes No

Job Title: _____

How You Would Like Your Name Printed In the Program: _____

School/Organization/Company Name: _____

School District (if applicable): _____ City/State _____

Co-Presenter 2 Name: _____ TASSP Member? Yes No

Job Title: _____

How You Would Like Your Name Printed In the Program: _____

School/Organization/Company Name: _____

School District (if applicable): _____ City/State _____

PRESENTATION INFORMATION:

Title of Presentation (up to 150 characters only): _____

DESCRIPTION OF SESSION:

Please include a program-ready description of the presentation, limited to **250 characters**. Please support the title of the session in the description. You may choose to identify the target audience. Write in the third person perspective.

Description: _____

SBEC STANDARDS: (mark all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Values and Ethics of Leadership | <input type="checkbox"/> Organizational Leadership and Management |
| <input type="checkbox"/> Leadership and Campus Culture | <input type="checkbox"/> Curriculum Planning and Development |
| <input type="checkbox"/> Human Resources Leadership Management | <input type="checkbox"/> Instructional Leadership and Management |
| <input type="checkbox"/> Communications and Community Relations | |

COMMITTEE FOCUS: (mark all that apply)

- | | | | |
|---|--|-------------------------------------|--|
| <input type="checkbox"/> Instructional Leadership | <input type="checkbox"/> Small Schools | <input type="checkbox"/> Technology | <input type="checkbox"/> Urban Schools |
|---|--|-------------------------------------|--|

TARGET AUDIENCE:

- | | | |
|--|--------------------------------------|-------------------------------|
| <input type="checkbox"/> Middle School | <input type="checkbox"/> High School | <input type="checkbox"/> Both |
|--|--------------------------------------|-------------------------------|

AUDIO-VISUAL EQUIPMENT NEEDS: PLEASE READ CAREFULLY

Room set-up: Theater Seating

TASSP will provide the following, if requested at the time the proposal is submitted. One six-foot table for materials and a podium will be provided for all concurrent sessions. In addition, TASSP will provide a screen and AV support package which includes a utility cart with outlet and a VGA extension cable.

TASSP will NOT provide LCD projectors and laptop computers. Upon request, a list of AV equipment and rental prices will be provided. Any requests for AV equipment will be contracted and paid for by the presenter with the TASSP Summer Workshop AV provider. Payment for on-site requests is required prior to set-up.

List electronic equipment that you are bringing: _____

If you have questions regarding AV, contact Ofra Levinson at (512)443-2100 ex. 226 or E-Mail at: ofra@tassp.org

Thank You!

Are you also submitting this proposal to TEPSA's Summer Conference? _____

Signature of Lead Presenter: (may initial if submitting via e-mail):

Signature: _____ Date: _____

Please Note: Notification of acceptance will be sent no later than April 15, 2010.

- Upon acceptance notification, presenters will submit to TASSP their presentation information to be posted online.
- The presentation will be posted online at the end of the conference.
- TASSP will not print handouts for concurrent session presenters.
- Hotel arrangements are the responsibility of the presenter.
- Presenters wishing to participate in any other parts of the conference will be expected to register.
- LCD projectors will NOT be provided by TASSP.