



2024-2025 TASSP Region Principal of the Year Application

The TASSP Principal of the Year program annually recognizes outstanding school leaders who have succeeded in providing high-quality learning opportunities for students. These principals are acknowledged by their peers for the exemplary contributions they have made to the profession.

The program honors school principals who have demonstrated excellence in the areas addressed by the listed selection criteria that follows.

ELIGIBILITY

- This program is designed to recognize the outstanding leadership of active, front-line principals.
- TASSP must be notified immediately of any change in principalship status. Failure to notify TASSP could jeopardize a candidate's eligibility for the award.
- Any principal, headmaster, or leader of a virtual, public, or private middle level or high school in Texas is eligible to be a Texas principal of the year candidate. Middle level and high schools are defined as those containing some portion of grades 6 through 12.
- Applicants must have served as a principal at one or more middle level or high schools for three or more consecutive school years.
- Candidates must complete the 2024-2025 TASSP Region Principal of the Year application.
- Each candidate must be a member of TASSP.
- Previous Texas Principal of the Year winners are ineligible to reapply for the award.

NOTE: Download this application to your computer, open that copy, complete and save it for your records.

For region recognition, send the complete application to your TASSP Region Coordinator by the deadline date established in your Region. Find your Coordinator's contact information on your TASSP Region page on the TASSP website.

TASSP Principal of the Year Scoring Rubric

To Applicant: This is the scoring rubric that judges will use to evaluate responses in your application.

| CATEGORY 1: Personal Excellence | |
|--|--------|
| Selection Criteria | Rating |
| Models continuous professional growth | |
| Interacts with others professionally and tactfully | |
| Communicates effectively in speaking and writing | |
| Models values, beliefs, and attitudes that encourage others to higher levels of performance | |
| Demonstrates commitment to the Texas Association of Secondary School Principals through on-going membership and active participation in TASSP programs; recognizes student achievement and voice by active membership in one or more of the following: Texas Association of Student Councils (TASC), Texas Association of Future Educators (TAFE), National Honor Society (NHS), National Junior Honor Society (NJHS), and/or National Association of Student Councils (NASC). | |
| TOTAL Personal Excellence (Max of 15) | |

| CATEGORY 2: Collaborative Leadership | |
|---|--------|
| Selection Criteria | Rating |
| Involves teachers, staff members, parents, students, and the community in creating and fostering a shared vision for the school | |
| Leads collaboratively to promote ownership among staff, students, parents, and community members for school efforts and outcomes | |
| Creates a culture of collaboration in which staff members work together as a professional learning community to promote student learning | |
| Teaches, coaches, and supports the development of potential and current school leaders | |
| Utilizes available technology tools for school management, operation, instruction and assessment, fostering collaboration and communication to effectively address issues in the school community and meet the unique learning needs of each student. | |
| TOTAL Collaborative Leadership (Max of 15) | |

| CATEGORY 3: Curriculum, Instruction and Assessment | |
|---|--------|
| Selection Criteria | Rating |
| Improves teaching, learning, and assessment by implementing practices, programs, and improvement efforts on the basis of multiple sources of data | |
| Leads efforts in curriculum alignment and identification of essential learnings at each level | |
| Observes, supervises, and evaluates teachers and instructional programs to maximize the learning opportunities for every teacher and for each student | |
| Demonstrates knowledge of learning, teaching, assessment practices, research, and programs that maximize student performance | |
| Facilitates in developing and maintaining co-curricular programs that complement the curriculum while fostering students' academic and social success | |
| Ensures that each student has the best possible opportunity of realizing success by providing a personalized plan that evaluates individual learner needs in relation to learning time, setting, methods, and course sequence | |
| Provides enrichment and support for both students and teachers in meeting high standards. | |
| TOTAL Curriculum, Instruction and Assessment (Max of 21) | |

| CATEGORY 4: Personalization | |
|--|--------|
| Selection Criteria | Rating |
| Establishes and maintains a school environment that reflects high expectations for students and staff | |
| Creates a school climate that is warm, inviting, safe, and secure | |
| Organizes the school so that all social, economic, and racial/ethnic groups have equal access to all school programs and provides the support needed for student success | |
| Creates structures that promote positive relationships between adults and students and ensures that each student is well-known by at least one staff member | |
| Acknowledges the accomplishments of students, teachers, and school community members. | |
| TOTAL Personalization (Max of 15) | |

TOTAL SCORE: _____
(Max of 66)

2024-2025 TASSP Region Principal of the Year Award Application

| | | | |
|---|---|--|---|
| First Name | | | |
| Middle Name | | | |
| Last Name | | | |
| Total years as a principal at current school | | Total years as a principal | |
| Total years as a school administrator (Including assistant/vice principal, central office, etc.) | | | |
| Total years as a TASSP member | | | |
| YOUR CONTACT INFORMATION | | | |
| Home Address | | | |
| City / State / Zip | | | |
| Preferred Email address | | | |
| Cell Phone | | | |
| ABOUT YOUR SCHOOL | | | |
| Select one: Middle School: High School: | | | |
| School Name | | | |
| Street Address | | | |
| City / State / Zip | | | |
| School Phone | | | |
| School Website | | | |
| Select and note the total number of years your current school has had a chapter/affiliation with each of the following: | | | |
| Texas Association of Student Councils | # | National Association of Student Councils | # |
| Texas Association of Future Educators | # | NHS or NJHS | # |

| SCHOOL SOCIAL MEDIA PRESENCE: (List address/links for any that apply.) | | | |
|---|--|-----------------------------------|--|
| Facebook: | | Twitter @ | |
| YouTube | | SchoolTube Channel | |
| Other | | | |
| PROFESSIONAL SOCIAL MEDIA PRESENCE: (List address/links for any that apply.) | | | |
| Facebook | | Twitter @ | |
| LinkedIn | | Blog | |
| Other | | | |
| ABOUT YOUR DISTRICT | | | |
| School District Name | | | |
| School District Address | | | |
| City / State / Zip | | | |
| School District Phone | | School District Website | |
| Superintendent Name | | Assistant to Superintendent Name | |
| Superintendent Email | | Assistant to Superintendent Email | |
| SCHOOL PROFILE | | | |
| Grades | | Total Student Enrollment | |
| Number of Assistant School Administrators | | Number of Teachers | |
| My School is (check one) | Urban: | Suburban: | Rural: |
| | % of students in school classified as special education students | | % of students classified as ELL or limited-English proficiency |
| | % students on free/reduced price lunches | | % school attendance |
| | % promotion rate (Middle School) | | % graduation rate (High School) |

| | | | |
|---|------------------------------------|--|---|
| Approximate racial composition of the students in your school | | | |
| | % American Indian or Alaska Native | | % Asian |
| | % Black or African American | | % Native Hawaiian or other Pacific Islander |
| | % White | | % Other |
| Approximate ethnic composition of the students in your school | | | |
| | % Hispanic or Latino | | % Not Hispanic or Latino |

Complete the table utilizing state assessment data. Please report data by applicable school subgroups.

| READING / ELA | % Proficient + Advanced | % Proficient + Advanced | % Proficient + Advanced |
|--|-------------------------|-------------------------|-------------------------|
| | SY 2021-22 | SY 2022-23 | SY 2023-24 |
| List major ethnic or racial subgroups: | | | |
| | | | |
| | | | |
| | | | |
| | | | |
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| | | | |
| | | | |
| | | | |
| Students with disabilities | | | |
| ELL/Limited English proficiency | | | |
| Economically disadvantaged | | | |

Complete the table utilizing state assessment data. Please report data by applicable school subgroups.

| MATHEMATICS | % Proficient + Advanced | % Proficient + Advanced | % Proficient + Advanced |
|--|-------------------------|-------------------------|-------------------------|
| | SY 2021-22 | SY 2022-23 | SY 2023-24 |
| List major ethnic or racial subgroups: | | | |
| | | | |
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| | | | |
| Students with disabilities | | | |
| ELL/Limited English proficiency | | | |
| Economically disadvantaged | | | |

PROFESSIONAL GROWTH

Which of the following TASSP offerings have you participated in the last three years? Please indicate the years below:

| | |
|---------------------------------|--|
| Summer Workshop | |
| Fall Summit or Fundamental Five | |
| Making Middle School Matter | |
| Service on TASSP Committee(s) | |
| Other TASSP event/offering | |
| NASSP Conference | |
| Other NASSP event/offering | |

For each of the following, please list a maximum of five examples most pertinent and relevant to your professional growth.

| INSTITUTION | DEGREE | DATE EARNED |
|--|---------------|-------------|
| | | |
| | | |
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| | | |
| MEMBERSHIPS AND OFFICES HELD IN PROFESSIONAL ORGANIZATIONS (Specify) | START DATE | END DATE |
| | | |
| | | |
| | | |
| | | |
| MEMBERSHIPS OFFICES, AND ACTIVITIES IN YOUR COMMUNITY | START DATE | END DATE |
| | | |
| | | |
| | | |
| | | |
| AWARDS AND HONORS | DATE EARNED | |
| | | |
| | | |
| | | |
| | | |
| PUBLICATIONS AND PRESENTATIONS | DATE OCCURRED | |
| | | |
| | | |
| | | |
| | | |
| OTHER SERVICES TO THE PROFESSION | START DATE | END DATE |
| | | |
| | | |
| | | |
| | | |

PROFESSIONAL PRACTICE – Question 1.

As a principal, your school's success begins and ends with you. No matter what kind of school you lead, as a school leader, we all start with a common purpose – preparing each child for success in a global community.

For each response, you are limited to 400 words. Please include specific strategies, data, and examples as appropriate.

1. How have you shaped your School's culture to foster well-being and safety so each student and adult learns and interacts productively?

PROFESSIONAL PRACTICE – Question 2.

2. How have you promoted equity so that each person is known and valued and receives an individualized, high-quality education to succeed?

PROFESSIONAL PRACTICE – Question 3.

3. How have you embedded the needs of each student as a guiding value to inform organizational decision-making?

LETTERS OF RECOMMENDATION

All applicants are required to submit three letters of recommendation and you may choose from three of the following:

| | |
|---|-------|
| Student | Name: |
| Parent / Community Member / Business Leader | Name: |
| Teacher | Name: |
| Administrator / Superintendent | Name: |

Each letter must be limited to one 8 ½” x 11” sheet of paper (printed on one side only), with at least 1” margins and a font size no smaller than 11 points. Letters that exceed one page will not be considered. TASSP will not release letters of recommendation without express authorization from authors of letters.

CANDIDATES ACKNOWLEDGEMENT OF TERMS

I have read and understand the rules outlined in this application and certify that the essay responses submitted are true, factual and my own work. I agree to abide by these rules and I grant TASSP the authority, after adequate notification, to publish in part or whole any information contained in this application and to use my name and likeness for publicity and other promotional purposes related to the program.

| | |
|--------------------------------------|-------|
| Principal’s Signature (please type): | Date: |
|--------------------------------------|-------|

CERTIFICATION FORM

The purpose of this form is to advise the principal’s superintendent that _____ (candidate’s name) has been nominated and is applying for the TASSP Principal of the Year award. It also indicates that the superintendent understands the following obligations, opportunities, and responsibilities inherent in acceptance of the award.

- Finalists for the Texas Principal of the Year will travel to Austin, TX, for interviews in December. Expenses to attend the interview are the responsibility of the principal.
- The principals of the year will attend and participate in the TASSP Summer Workshop and Award’s Dinner in June 2025.
- Texas principals of the year may receive limited requests to represent TASSP at events and/or serve on committees.
- Continued memberships in TASSP is required, at least through June 2025.

My signature certifies that I endorse _____ (candidate’s name) and acknowledge the nomination of competing for the region principal of the year award.

| | |
|---|-------|
| Superintendent’s Signature (please type): | Date: |
|---|-------|